

HOS Facilities Meeting
Wednesday, December 10, 2014
Main Campus 6:00 PM

Confidential

In Attendance:

Kelli Franklin, Courtney Pottenger, Mike Ponder, Jenny Badgett, Tim Drury,
Lindsay Corbin, Jeff Miller, Fran Calvert

By Conference Call:

Josefina Blanc

Everyone except Mike Ponder has signed a confidentiality agreement and he is to do so first thing tomorrow morning.

Volunteer Activities

Jeff Miller and Liz Thompson with the help of Mike Ponder moved furniture purchased from Abundant Life today for about 6 hours – they dropped one load at the main campus with 25 student desks to be used presumably in portables – there are 78 total available at the school – Jeff could get 16 desks on his rather large trailer per trip so we need more help from volunteers

ACTION ITEM (Tim? Mike? Kay?)

We need to find inventory sheet and verify the inventory numbers (Mike has 2 storage trailers off campus), make a list of what is needed and only procure those items – we can budget for furniture in the loan we applied for so furniture can be purchased when buildout is complete

Jeff Miller mentioned that there are lockers available to be installed in the portables and we need to do it. Students are petitioning for space to put their backpacks.

Portables

The importance of budgeting for landscaping was discussed and we think that the wholesale cost of plant materials could be around \$5K. If it were put out to bid it could be as high as \$25K-\$35K

Ms. Blanc believes that Bft. Construction budgeted \$6K for landscaping allowance and thinks that the labor could be done by volunteers

Mike Ponder can get Marines from Air station

Jeff Miller can get Boy Scouts

Everyone understands that the landscaping is to be the last things done on the exterior and its completion is required to obtain a CO (certificate of occupancy)

ACTION ITEM (Kelli)

Quotes on Plant materials

Soil samples from Environmental Engineers (Whittaker, S&ME, Alliance)

Cleaning

The new plan is in place as of this Monday December 8 with Mr. Tim at the helm

Michelle is part time at K1

Mike is at Main campus full time

ACTION ITEMS

Mike Ponder is to email Mr. Tim the names of some people interested in bidding and the previous bids

New Properties

Bank of America is now in play again but Dick Stewart is interested in purchasing we need to determine level of interest

Previous issues were OSF (minor) and DOT (can be remedied)

ACTION ITEM

Kelli call Thomas and have him figure out time line to apply pressure to Board to make decision to move on this or not

Other Suggestions for Facilities

~~REDACTED FOIA EXEMPT AS CONTRACTUAL MATTER~~

ACTION ITEM

Clarify the property search role and talk to Board as to where our committee overlaps – we share the task and should share information as well on what is being considered – have due diligence report on file – establish a documented paper trail in order to establish “institutional memory” so that one team can easily pick up where another leaves off

K-1 Building

Issues with cleanliness of facility as it pertains to sharing it with the City and

PALS

~~REDACTED FOIA EXEMPT AS CONTRACTUAL MATTER~~

Could the door heading to classrooms be locked when school is out? This would limit access to Kitchen used by staff and PALS and is thought to be a fire hazard or issue.

We could not use the Gym due to basketball for our holiday program

The Heating is not working gym

There are water leaks

Outside area near Sara Jane's room is littered with evidence of drug use and sexual behavior during non school hours – need better lighting, security camera, etc.

ACTION ITEM

Letter from attorney regarding well being of children

Involve DHEC

~~REDACTED FOIA EXEMPT AS CONTRACTUAL MATTER~~

Compile list of improvements we have made and costs of those improvements to the building

Keep Mr. Tim in the loop

Playground Sand

Has become a no so simple fix

Tim is Waiting to hear from Mark Roseneau on compaction levels, etc.

Lighting

Tim has let the City know of burned out lights in both campuses (street lights that help illuminate the parking lots) and work orders have been done...